



Alliance for Young Artists & Writers, Inc.

557 Broadway, New York, NY 10012 212.343.6892 Fax 212.389.3939 www.artandwriting.org

### THE SCHOLASTIC ART & WRITING AWRDS Student Online Help Guide

- How do I access my Regional Guidelines and Deadlines?.....(1-2)
- How do I register my personal profile?.....(3-4)
- How do I add/edit works, and print submission forms.....(5-7)
- How do I log on to the Online Registration System?.....(7-8)

#### Accessing Regional Guidelines and Deadlines

1) To access your Regional Guidelines and Deadlines visit <http://registration.artandwriting.org/> and click on the “Go Now” button at the bottom of page.

**ALLIANCE FOR YOUNG ARTISTS & WRITERS** presents  
**THE SCHOLASTIC ART & WRITING AWARDS 2010**

**Online Registration System : Welcome to The Scholastic Art & Writing Awards**

- Login
- About Awards
- FAQs
- Regional Guidelines & Deadlines
- Tech Support
- Contact Alliance

**New Registration**

Students: New registration starts October 1, 2009.  
Teachers: New registration starts October 1, 2009.

**Already registered? Enter email and password**

Email:

Password:

Forget your [email address](#) or [password](#)?

**COMING SOON**

**The Scholastic Art & Writing Awards of 2010**

Come back on October 1, 2009 to obtain new guidelines, deadlines and submission forms.

**NEW! Regional Guideline and Deadlines**

Look up your Regional Guidelines and Deadlines.  
(No login required)

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2) Type your **School's ZIP Code** into the provided field and mark either Art or Writing.

Online Registration System :	
<ul style="list-style-type: none"> <li>◦ <a href="#">Login</a></li> <li>◦ <a href="#">About Awards</a></li> <li>◦ <a href="#">FAQs</a></li> <li>• <a href="#">Regional Guidelines &amp; Deadlines</a></li> <li>◦ <a href="#">Tech Support</a></li> <li>◦ <a href="#">Contact Alliance</a></li> </ul>	<div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center; background-color: black; color: white; margin: 0;"><b>Regional Guidelines &amp; Deadlines</b></p> <p style="text-align: center; margin: 5px 0;">Look up your regional guidelines and deadlines.</p> <p style="text-align: center; margin: 5px 0;">Enter Your <u>School's</u> ZIP Code: <input style="width: 150px;" type="text" value=""/></p> <p style="text-align: center; margin: 5px 0;">I am interested in entering:</p> <p style="text-align: center; margin: 5px 0;"> <input checked="" type="radio"/> Art   <input type="radio"/> Writing   <input type="button" value="Submit"/> </p> </div>
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3) Your **Regional Guideline and Deadline** information will appear.

### Regional Information



## ALLIANCE FOR YOUNG ARTISTS & WRITERS presents THE SCHOLASTIC ART & WRITING AWARDS 2010

### New York City Art Region

**Regional Affiliate:** Casita Maria Center for Arts and Education

**Area of Service:** Counties of: Kings, Bronx, New York, Queens, Richmond

**About Casita Maria:** The Alliance for Young Artists & Writers is pleased to introduce Casita Maria Center for Arts and Education as the new Affiliate for the NYC region. Casita Maria Center for Arts and Education's mission is to empower youth and their families by creating a culture of learning through high quality social, cultural, and educational opportunities. Founded in 1934 by two New York City public school teachers, Casita Maria was the first charitable organization to serve the Hispanic population in New York City. Casita's 75th Anniversary this year will coincide with the grand opening in September of the Casita Maria Center for Arts and Education, a new 90,000 square foot building built on Casita Maria's land in the South Bronx by the New York City Department of Education. This building will house Casita's art gallery, administrative and programming offices, as well as a 6-12 public school.

**Online Registration:** Participants and teachers must register at [www.artandwriting.org](http://www.artandwriting.org). Please print 2 copies of the completed submission form and obtain required signatures.

**Regional Instructions/Announcements:** All artwork must be submitted as digital files on CD-ROM.

**Artwork for Exhibition and Art Pick-Up:** Upon notification, Award winning artwork must be delivered to Casita Maria in late February 2009 for exhibition. Notification mailings to the students and their teachers will include artwork delivery instructions and deadlines. Instructions for pick up will be e-mailed in May 2009.

### Open Houses

We will be holding an Open House at Scholastic, Inc. (557 Broadway) on October 20, 2009 from 5:00 p.m. to 7:30 p.m. Learn more about The Awards, register online and gain assistance with documenting work for submission. RSVP required to [artandwriting@casita.us](mailto:artandwriting@casita.us). Dates for further upcoming Open House events will be announced.



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### Registering Your Personal Profile and Work

1) Visit <http://registration.artandwriting.org/> and click on the **New Student Registration** link at the top of the page.

**New Registration**  
Students: New registration starts October 1, 2009.  
Teachers: New registration starts October 1, 2009.

**Already registered? Enter email and password**  
Email:   
Password:   
  
Forget your [email address](#) or [password](#)?

**COMING SOON**  
**The Scholastic Art & Writing Awards of 2010**  
Come back on October 1, 2009 to obtain new guidelines, deadlines and submission forms.

**NEW! Regional Guideline and Deadlines**  
Look up your Regional Guidelines and Deadlines.  
(No login required)

2) Enter your date of birth, select a school, and click **Continue**. (**Note:** you must select a school in order to register your work.)

**Date of Birth and School Information**  
Date of birth: (mm / dd / yyyy)  \*  
Home Schooled?   
School: *Not selected*  
[Select school...](#)



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3) On the Student Profile page, fill in all required fields then hit **Submit**.

**Date of Birth and School Information**

Date of birth:  \*

(mm / dd / yyyy)

Home Schooled?

School: A P GIANNINI MIDDLE SCHOOL  
SAN FRANCISCO, CA 94122  
[Select school...](#)

**Email and Password**

Emails are case sensitive.  
Passwords should be at least six characters long, and no special characters.

Email:  \*      Confirm Email:  \*

Password:  \*      Confirm Password:  \*

**Student Information**

International Participants: Students and teachers in schools abroad and Canada must use "99999" as the zip code. Use "IT" for State. Indicate City, Country and Postal Codes in the City field.

First Name:  \*      Last Name:  \*

Street Address:  \*      Apt #:

City:  \*      State:  \*

ZIP Code:  \*      Phone Number:  \*  
(### - ### - #####)

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Grade:  \*

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Is this the student's first time submitting work to The Scholastic Art & Writing Awards?  \*

**Parent / Guardian Information**

First Name:  \*      Last Name:  \*

Email:

**Demographic Information (Optional)**

The Alliance for Young Artists & Writers is collecting information about the creative students who participate in The Scholastic Art & Writing Awards. This information is NOT used during the judging process.

Gender:       Ethnicity:

Income:       Household Size:



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4) When asked if you would like to register work, click YES.

5) To register work:

- Select Art or Writing from the Work Type drop down.
- Fill in the name of your primary teacher.
- Fill in the name of any additional teachers.
- Select the category type.
- Enter information into all required fields and click **Register**.

Student Information	
Selected Student:	Test Student11 Grade: 8 A P GIANNINI MIDDLE SCHOOL SAN FRANCISCO, CA 94122
Registration Type: Art, Writing, and Portfolio	
Work Type:	Art *
Primary Teacher	
PLEASE NOTE: This teacher MUST sign your submission form.	
First Name:	Betty *
Last Name:	Smith *
Email:	smith@goldenapple.com
Optional Teachers	
First Name:	
Last Name:	
Email:	
First Name:	
Last Name:	
Email:	
Category:	Photography * <input checked="" type="checkbox"/> Consider for Creativity and Citizenship Award [?]
Title:	Self Portrait *
Dimensions:	5x5x5 *
	List Materials: Photographic print *
<small>(e.g. Length X Width X Height in Inches Videos: State Running Time in Min/Sec)</small>	
<input type="button" value="Register"/> <input type="button" value="Reset"/>	



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6) You may either add **Add Work** or **View and Print Submission Forms**.

View Registered Work			
Type	Category	Title	Barcode
Art	Photography	Self Portrait	10268800

To complete registration, click **View and Print Submission Forms** then print 2 copies of the submission form.

7) **Print Submission Forms** allows you to view and print two copies of your submission forms, using a **Printer Friendly** button. It also allows you to download and print **Photo Consent Forms**.

Download the art and writing submission guidelines for delivery instructions and a submissions checklist. Please print 2 copies of the submission form.


Grade: 8 | Photography  
Regional Use Only

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Student	School
Test Student11 12 Main Street, San Francisco, CA 94112 212-343-7777 Test@test.edu Age: 19                      Grade: 8 Region: CA001A - San Francisco Art Region	A P GIANNINI MIDDLE SCHOOL 3151 ORTEGA ST, SAN FRANCISCO, CA 94122 MIDDLE SCHOOL 415-759-2770 Teacher: Betty Smith Teacher's Email: smith@goldenapple.com Affiliate Url: http://www.sfusd.edu

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Photography  
 Self Portrait  
 Dimension: 5x5x5  
 Description/Materials: Photographic print

  
 10268800

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**Terms and Conditions**

I have read and fully understand all requirements for this program, including the *authorship/plagiarism* sections in The Scholastic Art & Writing Awards guidelines. I agree to the terms of the program, including the release of copyright rights contained in the *copyright release* section. By my signature, I grant permission to the Alliance to publish, in all print and electronic media, the student's name, age and name and location of the school. I hereby agree to participate in a program whereby the Alliance will release the information given above to colleges and universities interested in recognizing and supporting young artists and writers. I understand that sponsors assume no responsibility for lost or damaged work. I understand non-selected work will not be available until June 2010. CD-ROMs and DVDs will not be returned, and works receiving national awards will be held for up to two years.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Test Student11

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Betty Smith

Parent / Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Parental Unit



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8) At any point the process, you may edit your profile, add/edit work, review your Regional Deadlines, and contact tech support by clicking on links found on the left sidebar.

- Work**
  - View Work
  - Add Work
  - Edit Work
- Student Info**
  - Your Information
- Guidelines**
  - Regional Guidelines & Deadlines
- Support**
  - Student Help Guide
  - FAQs
  - Tech Support
  - Contact Alliance
  - Logout

### Logging onto the Online Registration System

1) If you have already registered a profile or works, visit <http://registration.artandwriting.org/> and enter your email and password. If you have forgotten your email or password, click on the appropriate links below the login fields.

Already registered? Enter email and password	
Email: <input type="text"/>	<b>COMING SOON</b> <b>The Scholastic Art &amp; Writing Awards of 2010</b> Come back on October 1, 2009 to obtain new guidelines, deadlines and submission forms.
Password: <input type="text"/>	
<input type="button" value="Login"/>	
Forget your <a href="#">email address</a> or <a href="#">password</a> ?	

### Update your Profile and/or Registered Works

1) If you have already registered a profile or works, visit <http://registration.artandwriting.org/> and enter your email and password.



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2) Once you have logged back on to the Online Registration System, you may update your profile, edit your registered works, add works, and print submission forms by using the links on the side bar:

### **Work**

- [View Work](#)
- [Add Work](#)
- [Edit Work](#)

### **Student Info**

- [Your Information](#)

### **Guidelines**

- [Regional Guidelines & Deadlines](#)

### **Support**

- [Student Help Guide](#)
- [FAQs](#)
- [Tech Support](#)
- [Contact Alliance](#)
- [Logout](#)